

Ezwim (www.ezwim.com), a fast growing and innovative Software-as-a-Service company, is searching for an ambitious Data Loader Operator - Telecom Expense Management.

Data Loader Operator - Telecom Expense Management

About EzWim

Ezwim is looking for a Data Loader Operator to help manage service delivery to our customers.

Ezwim (www.ezwim.com) is a leader in telecom management services for enterprises and operators. EzWim's Telecom Management Suite, available at www.ezwim.com, offers a complete portfolio of telecom management applications that enable global organizations to gain visibility into, and control over, their mobile and fixed communications assets and costs. EzWim helps companies to realize telecom cost reductions, process efficiencies and manage every part of their enterprise telecommunications from the cloud. EzWim was founded on a simple but powerful idea: organizations should have complete control over their mobile and fixed communications assets and costs, with the ability to administer their telecom infrastructure over the web from any browser. Since 2001, we've helped many individuals, small businesses and global companies do exactly that with our telecom management cloud services for enterprises and operators.

Our Telecom Management Suite offers a complete portfolio of telecom management applications, processes and consultancy, and helps companies reduce their telecom costs and increase process efficiencies by running every part of their enterprise telecommunications in the cloud. EzWim is a privately held company with headquarters in Amsterdam, The Netherlands and has clients on all continents. We are passionate about helping our customers to more effectively acquire, control, understand, and manage their fixed and mobile communications services through the use of our world leading Telecom Expense Management SaaS products and Services.

Job Description

You will manage the timely and accurate loading of electronic operator invoices into our database. This data comes from over 70 telecom operators worldwide and is subject to frequent changes. Analyzing changes in operator data and managing the deployment of the resulting changes to our data loaders is an important aspect of your job.

We are looking for a self-starting, hands-on individual who can manage the data loading process. You will be part of the support team. We value prior experience in the IT or telecoms industry. This position is for 20 hours per week (5 days* 4 hours). It is important that you attend your work every day, but exact working hours can be flexible.

This function has a growth potential. Depending on our own interests and performance, you can grow to a project management or support expert role.

Job responsibilities

- Load digital monthly operator invoices of our customers into our databases. We receive invoices which contain all CDR's (call detail records) from over 70 operators globally. Loading these invoices into our database is a core process in Ezwim
- Logging bugs and other 'issues' regarding our software and ensure that our software developers will solve them within the framework of the 'service level agreements' which we have with our customers
- Initiate ideas towards our product managers for improvements and new functionalities in our software and services
- Contribute to the testing of new software related to the data loading process and report any bugs during the product development phase

Job requirements

- Education on bachelor level
- Proven affinity with IT, internet and telecommunications
- Proven ability to work with figures
- Good command of office software such as Microsoft Excel, Outlook, Word
- Knowledge of database systems (such as Access) is a plus
- Good communication and interpersonal skills
- Positive, pro-active, solution-oriented work attitude and inquisitive
- Well-organized, structured and precise
- Flexible attitude and ability to deal well with a dynamic environment, time pressure and change
- Excellent command of English. We view command of Dutch, German, French and Spanish as a definite plus
- Based in or around Amsterdam area

Our offer

- You become part of an entrepreneurial, dynamic and fast growing company
- You play a visible role in the further development of our company
- You become part of a highly capable, motivated and committed team
- An attractive employment package
- Good opportunities for personal development

Ezwim does not appreciate offers/help from recruiters.